

Das EGLS Igel Programm 2010-2011

Igel Choices (pick from these choices first)

Signup Reference	Igel Category and	What are my Igel Tasks?	Mark with [X]
------------------	-------------------	-------------------------	---------------

St. Martin Igel for St. Martin in November

Signup Reference	Igel Category and	What are my Igel Tasks?	Mark with [X]	
LATERNE1	Event	must-have		
LATERNE2				Plan Event Concept, organize with other Volunteers, execute Event
LATERNE3				Pre-Event Setup, Event Help, help prepare material, setup paint-shop, help during lantern making
LATERNE4				Finds location for evening parade, informs parents and students, walks with student in parade
LATERNE4		Event Help, organize singing, help with candles, organize small gift for children		

St. Nikolaus Igel for Nikolaus Party in December

Signup Reference	Igel Category and	What are my Igel Tasks?	Mark with [X]	
SANTA1	Event	must-have		
SANTA2				Plan Event Concept, organize with other Volunteers, execute Event
SANTA3				Plan + Shop for Decorations and Other event items
SANTA4				Pre-Party Setup, Event help and/or Post-Party Cleanup
SANTA5				Pre-Party Setup, Event Help and/or Post-Party Cleanup
SANTA6				Organize costume, play St. Nikolaus
SANTA6		Help Implement, organize and serve food/drink during event		

Flohmarkt Igel for Flohmarkt in February

Signup Reference	Igel Category and	What are my Igel Tasks?	Mark with [X]	
FLOH1	Event	must-have		
FLOH2				Plan Event Concept, organize with other Volunteers, execute Event
FLOH3				Pre-Event Setup, Event Help and/or Post-Event Cleanup
FLOH4				Organize Kaffee und Kuchen Buffet, staff buffet
FLOH4		Advertise event, staff buffet		

Maifest Igel for Maifest in May

Signup Reference	Igel Category and	What are my Igel Tasks?	Mark with [X]	
MAI1	Event	must-have		
MAI2				Plan Event Concept, organize with other Volunteers, execute Event
MAI3				General Help with Event
MAI4				General Help with Event
MAI5				General Help with Event
MAI6				Pre-Event Setup, Event Help and/or Post-Event Cleanup
MAI7				Pre-Event Setup, Event Help and/or Post-Event Cleanup
MAI7		Food/Kitchen Help		

Miscellaneous IGEL, spontaneous activities

Signup Reference	Igel Category and	What are my Igel Tasks?	Mark with [X]	
MISC1	Event	must-have		
MISC2				Plan and organize event activity
MISC3				Plan and organize event activity
MISC4				Plan and organize event activity
MISC5				Plan and organize event activity
MISC6				Plan and organize event activity

Books and Library Igel, weekly service

LIB1	Library	must-have	2 month set-up/take-down during school hours, identify missing material and contact borrowers	
LIB2			2 month set-up/take-down during school hours, identify missing material and contact borrowers	
LIB3			2 month set-up/take-down during school hours, identify missing material and contact borrowers	
LIB4			2 month set-up/take-down during school hours, identify missing material and contact borrowers	

Fundraising Igel

FUND1	Finance	must-have	Special project/need fundraising	
FUND2			Help research and write grant application	
FUND3			Help plan and execute a fundraiser for the school	

Classroom-Help Igel for Classroom activities in every class

TEACH1	Classroom Help	must-have	In-classroom help or activity help	
TEACH2			In-classroom help or activity help	
TEACH3			In-classroom help or activity help	
TEACH4			In-classroom help or activity help	
TEACH5			In-classroom help or activity help	
TEACH6			In-classroom help or activity help	
TEACH7			In-classroom help or activity help	
TEACH8			In-classroom help or activity help	
TEACH9			In-classroom help or activity help	
TEACH10			In-classroom help or activity help	

Newsletter and Advertising Igel

NEWS1	Communi-cations	must-have	Prepare 2 newsletter documents, collect external articles, proofread	
NEWS2			Prepare 2 newsletter documents, collect external articles, proofread	
AD1			Create or maintain advertising and marketing material for the school. Advertise events.	

Extra-Igel Choices (just in case you have more time and energy)

Saturday Cakes & Cookies Igel, weekly service

CAKE1	Event	nice-to-have	Bring in cake or cookies for donation before school hours.	
CAKE2			Bring in cake or cookies for donation before school hours.	
CAKE3			Bring in cake or cookies for donation before school hours.	
CAKE4			Bring in cake or cookies for donation before school hours.	
CAKE5			Bring in cake or cookies for donation before school hours.	
CAKE6			Bring in cake or cookies for donation before school hours.	
CAKE7			Bring in cake or cookies for donation before school hours.	
CAKE8			Bring in cake or cookies for donation before school hours.	

Internet and Web Igel

WEB1	Web-site	nice-to-have	2 months of regular website updates (i.e. postits, small edits)	
WEB2			Manage the EGLS Mailing List Database, sync registration list with emails, remove or update old emails.	